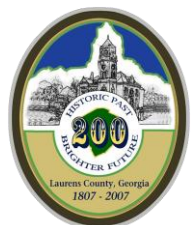


REQUEST FOR PROPOSALS COLLECTION CENTER OPERATIONS

The Laurens County Commissioners will be accepting sealed proposals for the operation of the County's nineteen (19) manned collection centers in accordance with the specifications and requirements below. All bids shall be received at the Laurens County Commissioners Office located at 117 East Jackson Street, Dublin, Georgia by Monday, February 5th, 2018 at 10:00 A.M. A pre-bid meeting will be held at the Commissioner's Office on Wednesday, January 17th, 2018 at 10:00 A.M. Additional information on population, maps, etc., will be made available to contractors by contacting the Laurens County Commissioners Office at (478) 272-4755. The last day for questions concerning RFP will be Wednesday January 31, 2018 at 12:00 P.M.

MINIMUM QUALIFICATIONS AND REQUIREMENTS FOR CONTRACTORS SHALL BE AS FOLLOWS:

1. A minimum of three (3) years' experience in the solid waste management field.
 - a. A complete list of locations where contractor has had experience in solid waste management and collection programs. The list must include references and phone number of responsible individuals.
2. Proof of financial capability and solidity.
 - a. A compilation of the latest financial statement from a CPA should be included with bid submittal.
3. Proof of the ability to obtain Insurance Coverage with the following limits and an indemnity clause will be provided with the RFP submittal by the contractor to hold harmless and indemnify the County from all claims arising out of the operation of the contract. Required Insurance Coverage:
 - A. Workers' Compensation and Employers' Liability
 1. Workers' Compensation-Statutory Limits
 2. Each Accident \$1,000,000 limit
 - B. General Liability per occurrence
 1. Each Occurrence -\$1,000,000 limit
 2. Damage to Leased Premises - \$50,000
 3. Medical Expenses (any one person) -\$10,000
 4. General Aggregate - \$2,000,000
 - C. Automobile Liability: \$1,000,000 combined single limit, each accident



1. Any auto
2. Hired Autos
3. Non-owned Autos
4. Per Accident

D. Excess/Umbrella Liability per occurrence and aggregate - \$2,000,000

4. The contractor shall provide a “Preliminary Proposal”, stating how he intends to provide for the operation of the 19 collection centers and method of disposal.

PRESENT OPERATIONS

Laurens County presently contracts out the operation of the 19 manned collection center sites strategically placed throughout the County. The sites are open a total of 42 hours per week and are manned by 2 workers who each work 21 hours per week. The waste collected at the sites is taken to the Laurens County Landfill located off Old Hawkinsville Road.

SPECIFICATIONS

The successful bidder shall follow all State and Federal laws, rules and regulations involving the operation of the nineteen (19) Solid Waste Collection Centers and the disposal of the solid waste and recyclable material collected at said centers. The operations shall consist of, but not limited to, providing for the staffing of all collection center sites during hours of operations, paying all utilities at the collection center sites, maintenance of all equipment used at the collection centers, site maintenance and disposal of all waste and recyclables collected at the sites which includes paying for all tipping fees associated with said disposal.

PAYMENT:

The successful bidder will be paid based on the submitted bid pro-rated out over 12 months.

CONTRACT TERM:

The contract shall be for a five (5) year period, defined as follows:

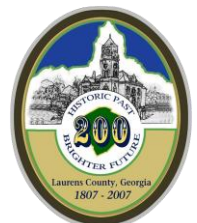
Year 1 – July 1, 2018 through June 30, 2019

Year 2 – July 1, 2019 through June 30, 2020

Year 3 – July 1, 2020 through June 30, 2021

Year 4 – July 1, 2021 through June 30, 2022

Year 5 – July 1, 2022 through June 30, 2023



The Contract will be automatically renewed at the end of each year of the period stated above, unless positive action is taken by the County to terminate the Contract. To prevent renewal and terminate the contract, the County will provide to the Contractor 45 days written notice either by hand delivery, mail or facsimile at the Contractor's address. The Contract shall terminate absolutely and without further obligation on the part of the County at the close of the fiscal year in which the notice of termination is given to the contractor. The County shall have no obligation for any succeeding year(s) for which this contract is not renewed. If during the year, the successful bidder breaches contract by failing to perform the terms and duties of the contract, the County shall give 30 days written notice either by hand delivery, mail or facsimile at the Contractor's address of its intent to terminate the contract at which time at the end of the thirty day period the contract shall terminate and the County shall have no further obligation.

HOURS OF OPERATION:

The successful bidder shall operate the centers a total of 42 hours per week based on the days and hours set forth by the County below.

All collection centers, with the exception of Nathaniel Drive and Rentz shall be open and staffed on the following days and times:

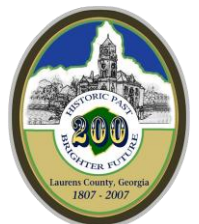
Tuesday	7:00 A.M. to 7:00 P.M.
Thursday	7:00 A.M. to 7:00 P.M.
Saturday	7:00 A.M. to 7:00 P.M.
Sunday	1:00 P.M. to 6:00 P.M.

The Rentz and Nathaniel Drive Collection Centers shall be open and staffed on the following days and times:

Monday	7:00 A.M. to 7:00 P.M.
Wednesday	7:00 A.M. to 7:00 P.M.
Saturday	7:00 A.M. to 7:00 P.M.
Sunday	1:00 P.M. to 6:00 P.M.

The following are the holidays the collection centers may be closed. When these holidays are observed, the center must open on either the preceding day or the following day as designated by the County.

July 4th
Thanksgiving Day
Christmas Day
Easter



COLLECTION OF WASTE:

The successful bidder shall be required to always have adequate space for disposal of waste for household, construction and debris, yard waste and recyclables during operational hours. At a **MINIMUM**, all containers should be completely emptied on Monday and Friday.

The successful bidder shall have attendants assist the elderly, handicapped and women with the removal and disposal of the waste brought to the collection center weighing up to 25 lbs.

WASTE DISPOSAL:

The successful bidder shall be required to dispose of all material in a manner consistent with the Solid Waste laws of the State of Georgia. All Solid Waste collected in the collection centers shall be taken to the Laurens County Landfill. **All refuse hauled by the Contractor shall be contained, tied down or enclosed so that leaking, spilling or blowing is prevented.**

The Contractor, pursuant to this Contract, shall be responsible for transporting all recyclable materials collected at the centers to a licensed processing facility where all materials can be recycled. All proceeds from the sale of the materials shall be the property of the Contractor.

EQUIPMENT AND SITE MAINTENANCE:

The successful bidder shall be required to provide for the maintenance and upkeep of all garbage collection equipment at no cost to the County. If the useful life of a compactor is reached and cannot be repaired, the County will replace the compactor. The County will not provide additional containers to the collection center sites. If the successful bidder feels more containers are needed, the bidder shall provide the containers or equipment. The successful bidder shall at all times keep the site in a clean presentable manner.

OFFICE LOCATION:

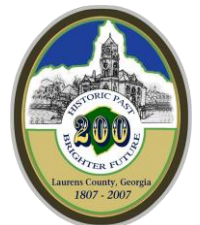
The successful bidder shall maintain a staffed office in Laurens County Monday through Friday 8:00 A.M. to 5:00 P.M. The office must have phone communication. An on call employee must be available on weekends and after hours with the emergency number provided to the County.

COMPLAINTS:

The successful bidder shall give prompt and courteous attention to all complaints and shall make every effort to immediately remedy the issue. Failure to resolve complaints in a prompt and courteous manner shall be considered just cause for contract termination.

TRANSFERABILITY OF CONTRACT:

Other than by operation of law, no assignment of the contract or any right accruing under this contract shall be made in whole or in part by the Contractor without the express written consent of the County.



GENERAL CONDITIONS:

Laurens County reserves full freedom (in addition to the right to reject any and all bids) in awarding bids to consider all available factors including, but not limited to, price, the provision of needed and unneeded features, usefulness to the County and prior County experience.

The bidder recognizes the right of Laurens County to reject a bid if the bidder failed to furnish any required submittals on the date required by the bidding documents, or if the bid is in any way incomplete or irregular.

The County may award bids to other than the lowest bidder if in the judgment of the Board of Commissioners the interest of the County will be best served by award to another.

